

# TERMS & CONDITIONS

Plain English edition



## COPYRIGHT

We own all the work we do until we receive your final payment. You can't publish it, reproduce it, alter it or redistribute it until those dollars are in our account. Once you've paid, you become the owner of the material. We'd really like that chance to use the work we did for you in our advertising so if you don't want this to happen, you need to let us know. If the project gets cancelled before everything is completed you can settle the bill and take what's been done or forfeit the material.

## INDEMNITY

We do our best to get everything right but you need to check our work before you publish it, reproduce it, or submit it. If we create a new brand name or slogan for you, we'll check that it's not already in use but can't guarantee it.

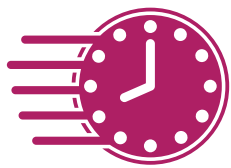


## CANCELLATIONS BY CLIENT

If you cancel the project after you've signed the project authorisation, we'll keep the deposit. If work has already commenced, you'll pay for any work completed to date.

## CANCELLATIONS BY WELL VERSED

If we cancel the project, we'll refund your deposit and you won't have to pay for any work completed. If you want to use any of the work done to date, you can pay for it as normal.

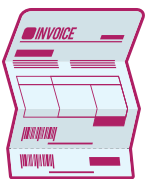


## RUSH FEES

If you need us to rush, we'll need to charge you a fee to burn the midnight oil and miss Masterchef. It'll be 30% of the quote or the remaining amount left of the project.

## PAYMENT TERMS

For jobs under \$200, we will bill you before work starts. For jobs over \$200, we require a 25% pre-payment. Don't worry; we'll invoice you to let you know how much it is.



Please pay your bill on time or let us know if you can't. We can work with you on a payment plan. Your invoice will be issued once you've approved our work or if we've sent you a first draft and you haven't responded within 3 weeks.

If your bill is more than 30 days overdue, you'll go on Santa's naughty list and we might ask a collection agency to help us.

